



# **MINUTES**

**Submissions Subcommittee Meeting**

**Friday, 24 April 2026**

**Order Of Business**

|          |   |          |
|----------|---|----------|
| <b>1</b> | <b>Karaka Timatanga</b> .....   | <b>4</b> |
| <b>2</b> | <b>Apologies</b> .....  | <b>4</b> |
| <b>3</b> | <b>Confirmation of Agenda</b> .....   | <b>4</b> |
| <b>3</b> | <b>Disclosures of Interest</b> .....  | <b>4</b> |
| <b>4</b> | <b>Minutes for Confirmation or Receipt</b> .....  | <b>4</b> |
| <b>5</b> | <b>General Items</b> .....  | <b>5</b> |
| 5.1      | Submissions to the 2026/27 Annual Plan consultations of Waitomo District Council and Thames Coromandel District Council ..... | 5        |
| <b>6</b> | <b>Karaka Whakamutunga</b> .....  | <b>5</b> |

Unconfirmed

**Waikato Regional Council**  
**Submissions Subcommittee Meeting**

**OPEN MINUTES**

**Date:** Friday 24 April 2026, 9.30am  
**Location:** Council Chambers  
Waikato Regional Council  
Level 1, 160 Ward Street, Hamilton

**Members Present:** Cr Ben Dunbar-Smith – Committee Chair  
Cr Liz Stolwyk – Committee Deputy Chair  
Cr Chris Hughes  
Cr Garry Reymer (virtually via Teams)

**Staff Present:** Janine Becker – Director, Customer and Corporate Services  
Jane Apperley – Manager, Corporate Planning  
Jacob Dexter – Biodiversity Sites Lead  
Brooke Roebeck – Democracy Advisor

*The contents of these minutes meet all legal requirements and include a full set of decisions.*

*An audio-visual recording of the open session of the meeting is available on Waikato Regional Council's public website.*

| Recording   | Document ID #  | YouTube Link  |
|-------------|----------------|---|
| Recording 1 | Doc # 35694284 | <a href="https://youtu.be/ZOMKN6RTOGQ">https://youtu.be/ZOMKN6RTOGQ</a> |

**1 KARAKIA TIMATANGA**

Item commenced in recording 1, at start.

The Chair (Cr Ben Dunbar-Smith) opened the meeting with a karakia.

**2 APOLOGIES**

Item commenced in recording 1, at 29 seconds.

**COMMITTEE RESOLUTION SS26/01**

**Moved:** Deputy-Chair Liz Stolwyk

**Seconded:** Cr Chris Hughes

**That the apology of Cr Warren Maher for absence be accepted.**

**CARRIED**

**3 CONFIRMATION OF AGENDA**

Item commenced in recording 1, at 39 seconds.

**COMMITTEE RESOLUTION SS26/02**

**Moved:** Deputy-Chair Liz Stolwyk

**Seconded:** Cr Chris Hughes

- 1. That the agenda of the Submissions Subcommittee Meeting of 24 April 2026, as circulated, be confirmed as the business of the meeting, subject to:**
- 2. That the order of items follows the order set out in the minutes.**

**CARRIED**

**3 DISCLOSURES OF INTEREST**

Item commenced in recording 1, at 56 seconds.

No interests were disclosed pertaining to items on the agenda or interests not already recorded on a relevant register.

**4 MINUTES FOR CONFIRMATION OR RECEIPT**

Nil

**5 GENERAL ITEMS****5.1 SUBMISSIONS TO THE 2026/27 ANNUAL PLAN CONSULTATIONS OF WAITOMO DISTRICT COUNCIL AND THAMES COROMANDEL DISTRICT COUNCIL**

Item commenced in recording 1, at 1 minute 20 seconds.

Presented by the Manager, Corporate Planning (Jane Apperley) and the Biodiversity Sites Lead (Jacob Dexter).

**COMMITTEE RESOLUTION SS26/03**

**Moved:** Cr Chris Hughes

**Seconded:** Chair Ben Dunbar-Smith

1. That the report *Submissions to the 2026/27 Annual Plan consultations of Waitomo District Council and Thames Coromandel District Council* (Submissions Subcommittee, 24 April 2026) be received.
2. That the Submissions Subcommittee delegates the Chair of Strategy and Policy Committee (Cr Ben Dunbar-Smith) and the Director of Customer and Corporate Services (Janine Becker) approval for lodgement of the submissions (Submissions Subcommittee, 24 April 2026), subject to amendments identified in discussions had at the Subcommittee meeting.

**CARRIED**

**6 KARAKIA WHAKAMUTUNGA**

Item commenced in recording 1, at 20 minutes.

The Chair (Cr Ben Dunbar-Smith) closed the meeting with a karakia.

9.51am – The meeting closed.